

SNYDER COUNTY HOUSING AUTHORITY
HOUSE RULES
SHADE VIEW APARTMENTS
ADOPTED APRIL 11, 2000

I. Housekeeping Standards

In an effort to improve the livability and conditions of the apartments owned by the Housing Authority, uniform standards for Resident housekeeping have been developed for all Residents.

- A. Housing Authority Responsibility – The standards that follow will be applied fairly and uniformly to all Residents. The Authority will inspect each unit at least annually, to determine compliance with the standards. Upon completion of an inspection, the authority will notify the Resident in writing of any deficiencies as a result of the inspection. The Authority will advise the Resident of the correction(s) required to establish compliance. Within a reasonable period of time, the Authority will schedule a second inspection. Failure of a second inspection will constitute a violation of the Lease terms.
- B. Resident Responsibility – The Resident is required to abide by the standards set forth below. Residents must be able to comply with the standards on their own or with assistance. Failure to abide by the housekeeping standards is a violation of the Lease terms and can result in eviction.
- C. Housekeeping Standards – Inside the Apartment

General –

- Walls: should be clean, free of dirt, grease, holes, cobwebs, and fingerprints.
- Floors: should be clean, clear, and free of hazards.
- Ceilings: should be clean and free of cobwebs.
- Windows: should be clean and not nailed shut. Shades should be intact.
- Woodwork: should be clean and free of heavy dust accumulation.
- Doors: should be clean, free of grease and fingerprints. Doorstops should be present. Locks should work.
- Heating units, duct work, and vents: should be dusted, free of debris, and access uncluttered.
- Trash: shall be disposed of properly and not left in the unit.
- Entire unit should be free of rodent or insect infestation.
- The entire unit shall be kept clean and odor free.

Kitchen –

- Stove, range hood and exhaust fan should be clean and free of food, spills and grease. No items are to be stored on top of stove or inside oven.
- Refrigerator: exterior and interior surfaces should be clean. Door should close properly.
- Cabinets: should be clean and neat. Cabinet surfaces and countertop should be free of grease and spilled food. Cabinets should not be overloaded. Storage under the sink should be limited to small or lightweight items to permit access for repairs.
- Sink: should be clean, free of grease and garbage. Dirty dishes should be washed and put away in a timely manner.
- Food storage areas: should be neat and clean without spilled food.
- Trash/garbage: Small quantities of trash and garbage shall be kept in a covered kitchen wastebasket until removed to the disposal area.

Bathroom –

- Toilet and tank: should be clean and odor free.
- Tub and shower: should be clean and free of excessive mildew and mold. Where applicable, shower curtains should be in place, and of adequate length.
- Lavatory: should be clean.
- Exhaust fans: should be free of dust.

Storage Areas –

- All closets should be neat and clean and free of hazards. No flammable materials shall be stored in the unit.
- Closet floor areas should be clear to enable doors to close easily.

D. Housekeeping Standards – Outside the Apartment

- Yards: should be free of debris, trash, and abandoned cars. Exterior walls should be free of graffiti.
- Porches: should be clean and free of hazards. Any items stored on the porch shall not impede access to the unit.
- Steps (if applicable): should be clean, and free of hazards.
- Sidewalks should be clean, uncluttered and free of hazards.
- Storm doors: should be clean.

II. Quiet Hours

Residents shall observe “quiet hours” between the hours of 10:00 p.m. and 7:00 a.m. daily. No washers and dryers should be ran during this time, nor any loud music or television.