

SNYDER COUNTY HOUSING AUTHORITY
LAWN CARE AND SNOW REMOVAL POLICY
Revised and Adopted March 29, 2017

1. All family units are responsible to cut the grass around Resident's unit, keep the yard, sidewalks and designated resident parking area free from debris and trash, and maintain freshly seeded lawn areas. Policy shall include snow and ice removal from designated resident sidewalks and parking area. Each resident is also responsible for trimming shrubs or hedges by the Resident's unit, weeding flowerbeds, and removing any leaves

For purposes of this policy designated resident areas are those areas specified by Maintenance or Project Manager to the Resident upon move-in. Building 102/114 has areas that are shared by upstairs and downstairs residents who also share a common entrance. The residents living in Building 102/114 shall work out an agreement with the resident sharing their common areas to share the responsibility for lawn care, snow and ice removal and debris cleanup. Should neither resident assume responsibility for lawn care or snow removal a notice shall be served on both residents and any resulting costs will be assessed to both residents in equal shares.

2. Should any resident occupying a family unit be unable to perform any of these tasks because of age or disability, such resident may be exempt from these obligations. However, an exemption will only be granted if Resident's household does not include another person who is able to perform the task. Resident must submit medical documentation to verify that their disability prevents them from performing such a task.
3. Maintenance men will instruct residents on where their designated area for mowing grass and snow and ice removal begins and ends.
4. Push mowers will be provided by the Housing Authority at no charge to the resident. Residents will be required to sign a responsibility form when a mower is removed from the Maintenance Garage. Mowers must be returned in the same condition as when received. If the mower is returned damaged, Resident will be responsible to pay for repairs or replacement. A late fee of \$2.50 will be assessed for each day the resident fails to return the mower. Should the resident fail to return the mower after 10 days, it will be considered stolen property and a complaint will be filed with the police department.
5. Residents will be expected to remove all paper, soda cans and all other debris in the yard before mowing. If debris is not removed, a Notice will be sent from the

Housing Authority allowing 48 hours to remove the debris. Debris that is not removed within 48 hours, shall be removed by the Maintenance Staff, and the resident shall be billed for actual labor.

6. Grass must be mowed on regular intervals. Grass shall be checked each week during cutting season by the Maintenance staff. Grass which is determined to be in need of cutting shall result in a 48- hour notice to the Resident. If the grass is not mowed within 48 hours, the maintenance staff will perform the work and the resident shall be billed a minimum charge of \$15.00.
7. Resident shall also be responsible for trimming the grass along sidewalks, buildings and any other area needing trimming. The Housing Authority shall provide trimming equipment. All grass clippings must be raked and disposed of, and is not permitted to lay on the freshly mowed lawn.
8. Shrubs are to be trimmed as needed. Maintenance will instruct you when your shrubs are in need of trimming. A 48-hour notice shall be provided. Upon expiration of the 48-hour period, the maintenance men shall perform the work and the resident shall be billed for actual labor.
9. Weeds are to be pulled and flowerbeds are to be kept neat.
10. Leaves are to be raked and removed from grass and flower bed areas. Leaves should be disposed of in an area designated by the Housing Authority.
11. Walks are to be swept after mowing.
12. Sidewalks must be shoveled and clear of ice within 24 hours of the end of the snowfall or ice. This is in compliance with Borough ordinance. No notice will be given. After the 24 hour period, the maintenance staff will perform the work and the resident shall be billed a minimum charge of \$15.00.
13. Should a resident receive four (4) billings for mowing grass, weed/leaf removal or snow/ice removal in one calendar year, the resident shall receive an eviction notice for failure to meet resident's responsibilities of the lease.
14. The Housing Authority shall continue to maintain all common areas such as the playground and around the office and maintenance garage.